

**Friends of the Crystal Falls District Community Library**  
**Tuesday, May 16, 2023, 10am, Library Conference Room**

**Agenda:**

1. Call to order: Janet called the meeting to order at 10:02am
2. Agenda building: no changes were made to the agenda
3. Approval of minutes from last meeting: Jim moved, Janet seconded, to approve the minutes from the January 10, 2023 meeting. M/C
4. Treasurer's Report (Jim): Peg moved, Joan seconded to accept the Treasurer's Report as delivered. M/C
5. Old Business
  - I.C. Medical Care Facility reading project/Book mobile: no report at this time
  - Library field trips: Janet reported on field trip to West Iron District Library in Iron River
  - Blind Date With a Book report: Peg and Janet reported on Blind Date event held February 11, 2023. Noted some children thought the books were gifts rather than loans. Will clarify when advertizing for next year's event.
6. New Business
  - Accepting donations from the library for clothing: discussed how to charge Evelyn when she buys t-shirts or hoodies for gifts. Jim moved, Joan seconded, that when the library purchases merchandise from the Friends, it will be charged our cost only. M/C (Jim will inform Evelyn of this decision)
  - Publicity for FYE 2023 donations to the library: discussed ways to publicize the Friends Year End contributions to the library. Jim moved, Joan seconded, to propose that once the Year End total is calculated, a big copy of a check be made to be presented to Evelyn by the Friends, with photo and article in the I.C. Reporter. M/C
  - Library Building Committee report: Janet reported on progress thus far on the Library Building Committee
  - Summer Reading Program
    - Evelyn reported on Summer Reading program entitled "All Together Now." She reported that she has received two grants totaling \$1000.00 and is expecting another for \$150.00. The Board reminded her that the remainder of the funds needed for this year's program have already been approved.
    - Business solicitation letter: discussed how to proceed with the Business Solicitation letter seeking support for the Summer Reading Program. Jim will draft a letter for board approval that will either be delivered personally to each business or mailed.

- Delivering Solicitation letters: Reviewed the address list from last year and made corrections. Those present agreed to those businesses that they felt comfortable approaching personally. Peg will send email to other Friends requesting help with this project, which many agreed to at a previous meeting.
- Other programs this summer:
  - Ann Arbor Hands On Children's Museum will present a program (\$400)
  - Troy Graham will perform during the Book Sale in August (\$350)
  - Foucault Brothers will perform May 26. (Vinny has offered to provide treats. Peg will send email to all Friends announcing this event)
- Evelyn's Wish List
  - Needs more letters for the outdoor sign board. Jim moved, Peg seconded, to approve the purchase of necessary letters.
  - Organizer Carts for better storage. Board approved Evelyn shopping for what she wants and then will report to Friends and seek support.
- Annual Meeting Agenda
  - Reviewed items needed on the agenda for June 13 Annual Meeting. (Peg will draft an agenda for the Board's input)
  - Peg will contact subcommittees to report on projects they offered to work on in the past year.
  - Janet will check with Chuck Blum about using the Crystal Theater Stage Left for the meeting

Joan moved, Janet seconded, to adjourn the meeting at 12:05pm

Respectfully submitted,

Peg

Peg Padilla, FOCFDCL Secretary